



# Statement of Revenue Policy

## 2021 / 2022

Adopted by Council 16.06.2021 Resolution 2021/110



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# Introduction

Section 405 of the *Local Government Act (1993)* requires a Council to include a Statement of Revenue Policy in its Operational Plan. In compiling this statement, a number of significant factors have been considered in conjunction with the projected Operational Budget. In the current economic climate, Council is continuing to face increasing cost pressures while being relatively constrained with a static revenue base. The 2021/2022 Operational Budget has been formulated within these income and cost constraints.

The major factors to be considered in this Statement of Revenue Policy include:

## Rate Peg

The rate peg is the maximum percentage amount by which a council may increase its general income for the year. The rate peg does not apply to stormwater, waste collection, water and sewerage charges. The rate peg applies to general income in total, and not to individual ratepayers' rates.

The rate peg is based on the change in the Local Government Cost Index (LGCI) and consideration of a productivity factor. The Independent Pricing and Regulatory Tribunal (IPART) have determined that Council's general income may be increased by 2.00% under section 506 of the *Local Government Act 1993* for the rating year commencing 1 July 2021. IPART have included an adjustment of 0.2% for election costs based on the expected costs for the average council in NSW. This allows councils to collect additional revenue in 2021/2022 to meet the costs of the 2021 local government elections. The adjustment will be reversed through the 2022/2023 rate peg, to ensure that ratepayers are not overcharged in subsequent, non-election years.

IPART have determined the rate peg for 2021/2022 based on the three following components and shown in Table 1:

**Table 1: The 2021/2022 rate peg and its components**

Component	Percentage change
Local Government Cost Index	1.80
LESS Productivity factor	0.00
<b>LGCI Less Productivity Factor</b>	<b>1.80</b>
ADD Election Costs Adjustment (to be reversed 2022/2023)	0.20
<b>TOTAL</b>	<b>2.00</b>
<b>2021/2022 RATE PEG</b>	<b>2.00</b>

## 2021/2022 Catch-up/excess (catch-up)

Council has no catch-up or excess in the 2021/2022 rating year.

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## New Subdivisions

In an endeavour to support development growth in the Shire, Council will offer land developers a dispensation in rates for the year the residential or commercial subdivision occurs. Council may, under sections 531B and 548A of the *Local Government Act 1993*, aggregate land values of certain parcels of land subject to rates containing minimum rates and charges. This will only be available to land developers whose subdivision contains four or more individual lots. Other fees and charges applicable during the subdivision process will still apply.

## Rating Method Options

The *Local Government Act 1993* provides Council with the following three alternative methods of levying rates:

1. Solely ad valorem rating ie cents in the \$ on land value.
2. Minimum rate plus ad valorem rate.
3. A base amount of up to 50% of the total yield required to be raised from a category or sub-category of a rate and applied to all rateable parcels within that category or sub-category plus an ad valorem rate to raise the additional required.

Council presently uses the minimum rate plus ad valorem rate, a method that has been in operation for many years and has proved satisfactory.

## Rates Statement

Rates are levied on the land value of the property (as determined by the Valuer General) and in accordance with the *Local Government Act, 1993*.

## Categorisation of Land for Purposes of Ordinary Rates

Council in accordance with Section 514 *Local Government Act 1993* must declare each parcel of rateable land in its area to be within one of the following categories:

1. Farmland
2. Residential
3. Mining
4. Business

Council utilises the provisions of Section 528 and 529 of the *Local Government Act 1993* in applying differential rating to the categories of ordinary rates.

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## Rate may be the same or different within a category

The criteria in determining the categorisation of land is as follows:

- (1) Before making an ordinary rate, a council may determine a sub-category or sub-categories for one or more categories of rateable land in its area.
- (2) A sub-category may be determined:
  - (a) for the category “farmland”—according to the intensity of land use, the irrigability of the land or economic factors affecting the land, or
  - (b) for the category “residential”—according to whether the land is rural residential land or is within a centre of population, or
  - (c) for the category “mining”—according to the kind of mining involved, or
  - (d) for the category “business”—according to a centre of activity.

**Note:** In relation to the category “business”, a centre of activity might comprise a business centre, an industrial estate or some other concentration of like activities.
- (3) The ad valorem amount (the amount in the dollar) of the ordinary rate may be the same for all land within a category or it may be different for different sub-categories.
- (4) Land may be taken to be irrigable for the purposes of subsection (2) (a) if, and only if, it is the subject of a water right within the meaning of the *Valuation of Land Act 1916*.

## Categorisation as farmland

(Sec 515 *Local Government Act 1993*)

- (1) Land is to be categorised as **farmland** if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry farming, viticulture, orcharding, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, forestry or aquaculture within the meaning of the *Fisheries Management Act 1994*, or any combination of those businesses or industries) which:
  - (a) has a significant and substantial commercial purpose or character, and
  - (b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).
- (2) Land is not to be categorised as farmland if it is rural residential land.
- (3) The regulations may prescribe circumstances in which land is or is not to be categorised as farmland.

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### Categorisation as residential

(Sec 516 Local Government Act 1993)

- (1) Land is to be categorised as **residential** if it is a parcel of rateable land valued as one assessment and:
- (a) its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel or nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations), or
  - (b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or
  - (c) it is rural residential land.

Note : 1 (A) For the purposes of this section, a **boarding house** or a **lodging house** means a building wholly or partly let as lodging in which each letting provides the tariff-paying occupant with a principal place of residence and in which:

- (a) each tariff charged does not exceed the maximum tariff for boarding houses or lodging houses for the time being determined by the Minister by order published in the Gazette for the purposes of this subsection, and
- (b) there are at least 3 tariff-paying occupants who have resided there for the last 3 consecutive months, or any period totalling 3 months during the last year,

and includes a vacant building that was so let immediately before becoming vacant, but does not include a residential flat building, licensed premises, a private hotel, a building containing serviced apartments or a backpacker hostel or other tourist establishment.

- (2) The regulations may prescribe circumstances in which land is or is not to be categorised as residential.

### Categorisation as mining

(Sec 517 Local Government Act 1993)

- (1) Land is to be categorised as **mining** if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.
- (2) The regulations may prescribe circumstances in which land is or is not to be categorised as mining.

### Categorisation as business

(Sec 518 Local Government Act 1993)

Land is to be categorised as **business** if it cannot be categorised as farmland, residential or mining.

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## Strata lots and company titles taken to be separate parcels of land for categorisation

(Sec 518A Local Government Act 1993)

For the purposes of this Part:

- (a) each lot in a strata plan that is registered under the *Strata Schemes Freehold Development Act 2015*, and
- (b) each dwelling or portion of the kind referred to in section 547 (1),  
is taken to be a separate parcel for the purposes of categorisation.

## Mixed development land

(Sec 518B Local Government Act 1993)

- (1) Definitions In this section, "**mixed development land**" and "**non-residential land**" have the same meanings as in section 14BB of the *Valuation of Land Act 1916* .
- (2) Categorisation of parts of mixed development land If a valuation is furnished under the *Valuation of Land Act 1916* for mixed development land:
  - (a) the part of the land that is non-residential land is taken to have been categorised as business, and
  - (b) the part of the land that is not non-residential land is taken to have been categorised as residential,  
despite sections 515-518.
- (3) Sub-categories. The council may determine a sub-category for a part of land to which subsection (2) applies according to the category determined by that subsection for the part.
- (4) Apportionment of rates and charges. A rate, the base amount of a rate, or the minimum amount of a rate or of a charge, that is made and levied according to categories or sub-categories of land is to apply to a parcel of mixed development land according to the percentages represented by the apportionment factor for the parcel ascertained under section 14X of the *Valuation of Land Act 1916*.

## How is vacant land to be categorised?

(Sec 519 Local Government Act 1993)

If vacant land is unable to be categorised under section 515, 516 or 517, the land is to be categorised:

- (a) if the land is zoned or otherwise designated for use under an environmental planning instrument—according to any purpose for which the land may be used after taking into account the nature of any improvements on the land and the nature of surrounding development, or
- (b) if the land is not so zoned or designated—according to the predominant categorisation of surrounding land.

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### **Notice of declaration of category**

*(Sec 520 Local Government Act 1993)*

- (1) A council must give notice to each rateable person of the category declared for each parcel of land for which the person is rateable.
- (2) The notice must be in the approved form and must:
  - (a) state that the person has the right to apply to the council for a review of the declaration that the land is within the category stated in the notice, and
  - (b) state that the person has the right to appeal to the Land and Environment Court if dissatisfied with the council's review, and
  - (c) refer to sections 525 and 526.

### **Council's preferred rating option**

Council, in levying their 2021/2022 rates should take necessary steps to avoid exceeding their allowable notional yield. All figures are based on valuations on hand as at 25<sup>th</sup> April 2021 and there are properties awaiting amended valuations due to objections, splits and amalgamations.



## Rate structure for 2021/2022

**Table 2** shows the rates for 2021/2022 using the minimum with ad valorem calculation.

Impact - Overall increase of 2.00% in the general rate.

**Table 2:**

Category	No of Assmts	Rateable Land Value	Minimum	Ad Valorem	Estimated Income
Farmland	831	1,128,395,890	314.59	0.307484	3,475,152.48
Residential	368	57,716,410	314.59	0.461965	271,565.62
Residential - Narromine	1439	81,487,333	495.82	1.35349	1,118,706.28
Residential - Trangie	376	6,533,470	404.12	3.57540	240,926.50
Residential - Tomingley	25	791,700	245.47	1.26091	10,154.97
Residential - Skypark	61	4,985,500	495.82	2.18098	108,732.85
Business – Narromine	134	8,180,607	1,123.35	3.64701	331,697.32
Business – Trangie	50	793,100	1,043.45	10.63463	95,111.82
Business	77	8,999,940	549.75	1.47554	145,663.40
Business – Industrial Estate	38	3,754,900	1,082.12	1.23944	51,882.09
Business – Aerodrome Business Park	0		565.08	1.23944	0.00
Mining	2	9,538,700	423.80	3.08892	294,642.81
<b>TOTAL</b>	<b>3,401</b>	<b>1,311,177,550</b>			<b>6,144,236.14</b>

### How General Rates are calculated

The calculation used to ascertain the general rates for an individual property are:

$$\text{Land Value} \times \frac{\text{Ad Valorem}}{100} = \text{General Rate}$$

Note: If the result of the calculation is under the amount shown in the Minimum column of the above table for the category or sub-category required, then the Minimum rate is payable.

### Average rates payable for Residential and Business categories and sub-categories (General Rates only)

**Table 3** shows the average general rates per rating category and sub-category. However, it should be noted that this may not be a true reflection of the average rates due to variations in land values.

**Table 3:**

Category/Sub-Category	No of Assmts	Average Rates 2020/2021	Average Rates 2021/2022
Farmland	831	4,153.30	4,181.89
Residential	368	727.76	735.95
Residential - Narromine	1439	763.08	777.60
Residential – Trangie	376	628.20	640.76
Residential - Tomingley	25	395.72	406.20
Residential - Skypark	61	2,482.17	1,782.51
Business – Narromine	134	2,426.97	2,469.27
Business – Trangie	50	1,864.94	1,902.24
Business	77	1,874.49	1,891.73
Business – Industrial Estate	38	1,338.55	1,365.32
Business – Aerodrome Business Park	0	0.00	0.00
Mining	2	144,433.09	147,321.41

**Rate mix history and forecast**

**Table 4** outlines the rating mix history from the 2016/2017 rating year to the current rating year.

**Table 4:**

Category/ Sub-Categories	Percentage of Rates Yield					
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Farmland	57.42	57.06	56.90	56.88	56.86	56.56
Residential	4.11	4.36	4.39	4.40	4.41	4.42
Residential - Narromine	18.31	18.28	18.19	18.20	18.22	18.21
Residential – Trangie	3.99	3.92	3.92	3.92	3.92	3.92
Residential - Tomingley	0.19	0.19	0.19	.18	.18	.17
Residential - Skypark	1.35	1.34	1.44	1.44	1.44	1.77
Business – Narromine	5.28	5.24	5.41	5.40	5.40	5.40
Business – Trangie	1.39	1.55	1.55	1.55	1.55	1.55
Business	2.33	2.41	2.39	2.39	2.37	2.37
Business – Industrial Estate	0.84	0.84	0.83	.83	.85	.84
Business – Aerodrome Business Park	0.00	0.00	0.00	0.00	0.00	0.00
Mining	4.81	4.81	4.79	4.79	4.80	4.80
<b>TOTAL %</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**Interest rate**

In accordance with Section 566(3) of the Local Government Act, 1993 it has been determined that the maximum interest rate payable on overdue rates and charges for 2021/2022 will be 6.0% per annum.

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## Instalment dates

Section 562 (3)(b) *Local Government Act 1993* states “ If payment is made by quarterly instalments, the instalments are payable by 31 August, 30 November, 28 February and 31 May”, except as provided in Subsection 4 ”. It has been Council's practice to extend the payment date to the first working day after the due date if the instalment falls due on a weekend or public holiday.

## Methods of payment

Currently payments for rates and charges can be made by one of the following options:

- In person at Council's Customer Service & Payments Centre between the hours of 8.45am and 4.30pm Monday to Friday.
- At any Australia Post Branch or Agency Australia wide.
- Cheques and money orders may be posted to Council's office.
- EFTPOS (No cash given out) at Council's Customer Service & Payments Centre.
- BPay using telephone or internet banking.
- Council website [www.narromine.nsw.gov.au](http://www.narromine.nsw.gov.au) and select the “Pay my Rates” option.
- Bankcard, Mastercard and Visa payments are accepted over the telephone.
- A Direct Debit from a nominated bank account can be arranged by contacting Council's Customer Service & Payment's Centre.
- In person at the Trangie Post Office Agency located at the Trangie Newsagency during normal operating hours.
- Directly into Council's bank account (prior arrangements must be made).
- Centrepay deductions for eligible pensioners.
- BPay view - By signing up for [eNotices](#) and selecting the option to “**pay my notice**”.

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## Other services

Under Section 501 (1) of the *Local Government Act 1993*, a Council may make an annual charge for any of the following services provided, or proposed to be provided, on an annual basis by the Council:

- Water supply services
- Sewerage services
- Drainage services
- Waste management services (other than domestic waste management services)
- Any services prescribed by the regulations

### Best-practice pricing – water supply, sewerage and trade waste

The introduction of best-practice pricing is essential for the effective and sustainable management of Council's water supply and sewerage businesses and minimisation of customer bills.

The purpose of best-practice management is:

- to encourage the effective and efficient delivery of water supply and sewerage services; and
- to promote sustainable water conservation practices and water demand management throughout NSW.

With increasing demands on the limited water resources of NSW, it is vital that these resources are managed in an efficient and sustainable manner.

Best-practice management is essential for efficient and sustainable management of water resources and the environment. It enables Council to achieve sustainable water supply and sewerage businesses and comply with the Australian Government's *National Competition Policy (NCP) and National Water Initiative (NWI)*.

Best-practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long-term (ie. long-run marginal cost), through a usage charge.

Section 552 (1)(b) of the *Local Government Act 1993* prescribes that Council may levy a special rate or charge on land that is situated within 225 metres of a water pipe of the council whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, and although the land is not actually supplied with water from any water pipe of the council.

Section 552 (3)(a) of the *Local Government Act 1993* prescribes that Council may levy a special rate or charge relating to the sewerage on all land except land which is more than 75 metres from a sewer of the council and is not connected to the sewer.

## Residential water access charge – Narromine, Trangie, Rural and Tomingley (Sec 501 Local Government Act 1993)

The access charge is an annual charge to customers and is independent of the level of consumption. The water access charge for the 2021/2022 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The residential water access charges for 2021/2022, based on connection size with a 2.6% increase for Narromine, Trangie and Tomingley. Rural properties are charged at the same rate as the nearest town water supply location. The charges are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine Water Access Charge 20mm	1379	248.00	255.00
Narromine Water Access Charge 25mm	126	385.00	395.00
Narromine Water Access Charge 32mm	50	629.00	645.00
Narromine Water Access Charge 40mm	12	979.00	1,005.00
Narromine Water Access Charge 50mm	1	1,515.00	1,555.00
Narromine Water Access Charge 100mm	0	6,090.00	6,245.00
Trangie Water Access Charge 20mm	398	248.00	255.00
Trangie Water Access Charge 25mm	14	385.00	395.00
Trangie Water Access Charge 32mm	10	629.00	645.00
Trangie Water Access Charge 40mm	5	979.00	1,005.00
Trangie Water Access Charge 50mm	0	1,515.00	1,555.00
Trangie Water Access Charge 100mm	0	6,090.00	6,245.00
Tomingley Water Access Charge 20mm	26	242.00	250.00
Tomingley Water Access Charge 25mm	3	376.00	386.00
Tomingley Water Access Charge 32mm	0	614.00	630.00
Tomingley Water Access Charge 40mm	0	956.00	980.00
Tomingley Water Access Charge 50mm	0	1,480.00	1,520.00
Tomingley Water Access Charge 100mm	0	5,945.00	6,095.00

The estimated yield from Residential Water Access Charges is \$573,433.

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## Residential water user charges – Narromine, Trangie, Rural and Tomingley

(Sec 502 Local Government Act 1993)

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term. Rural properties are charged at the same rate as the nearest town water supply location.

The residential water consumption charges for 2021/2022 based on a flat kilolitre charge are shown below:

DESCRIPTION	2020/2021 CHARGE PER KL	2021/2022 CHARGE PER KL
Narromine Residential - Consumption Charge	\$1.70	\$1.85
Trangie Residential - Consumption Charge	\$1.70	\$1.85
Tomingley Residential – Consumption	\$1.50	\$1.62

## Non-residential water access charge – Narromine, Trangie, Rural and Tomingley (Sec 501 Local Government Act 1993)

The access charge is an annual charge to customers and is independent of the level of consumption. The water access charge for the 2021/2022 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The commercial water access charges for 2021/2022, based on connection size with a 2.6% increase for Narromine, Trangie, Rural and Tomingley. The charges are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine Com Water Access Chge 20mm	105	248.00	255.00
Narromine Com Water Access Chge 25mm	18	385.00	395.00
Narromine Com Water Access Chge 32mm	20	629.00	645.00
Narromine Com Water Access Chge 40mm	16	979.00	1,005.00
Narromine Com Water Access Chge 50mm	5	1,515.00	1,555.00
Narromine Com Water Access Chge 100mm	6	6,090.00	6,245.00
Trangie Com Water Access Chge 20mm	54	248.00	255.00
Trangie Com Water Access Chge 25mm	4	385.00	395.00
Trangie Com Water Access Chge 32mm	4	629.00	645.00
Trangie Com Water Access Chge 40mm	2	979.00	1,005.00
Trangie Com Water Access Chge 50mm	2	1,515.00	1,555.00
Trangie Com Water Access Chge 100mm	0	6,090.00	6,245.00
Rural Com Water Access Chge 20mm	37	248.00	255.00
Rural Com Water Access Chge 25mm	7	385.00	395.00
Rural Com Water Access Chge 32mm	2	629.00	645.00
Rural Com Water Access Chge 40mm	4	979.00	1,005.00
Rural Com Water Access Chge 50mm	2	1,515.00	1,555.00
Rural Com Water Access Chge 100mm	0	6,090.00	6,245.00
Tomingley Com Water Access Chge 20mm	6	242.00	250.00
Tomingley Com Water Access Chge 25mm	0	376.00	386.00
Tomingley Com Water Access Chge 32mm	1	614.00	630.00
Tomingley Com Water Access Chge 40mm	1	956.00	980.00
Tomingley Com Water Access Chge 50mm	0	1,515.00	1,520.00
Tomingley Com Water Access Chge 100mm	0	5,945.00	6,095.00

Council will consider, on a case by case basis, applications from non-profit community groups for a 50% reduction in Water Access Charges.

The estimated yield from Non-Residential Water Charges is \$175,950.

### Non-residential water user charges – Narromine, Trangie, Rural and Tomingley (Sec 502 Local Government Act 1993)

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term. To improve the effectiveness of pricing signals Council issues quarterly accounts.

The non-residential water consumption charges for 2021/2022 are shown below:

DESCRIPTION	2020/2021 CHARGE PER KL	2021/2022 CHARGE PER KL
Narromine Non-Residential Consumption	\$1.75	\$1.91
Trangie Non-Residential Consumption	\$1.75	\$1.91
Rural Non-Residential Consumption	\$1.75	\$1.91
Tomingley Non-Residential Consumption	\$1.50	\$1.62

### Residential sewer access charges – Narromine and Trangie (Sec 501 Local Government Act 1993)

Best practice sewerage pricing involves a uniform annual sewerage bill for residential customers. Council moved to sewer access charges in accordance with the Department of Land and Water Conservation "Water Supply, Sewerage & Trade Waste Pricing Guidelines" in the 2003/04 rating year.

The annual sewerage service charge will be applied to all single dwellings, strata title units and vacant land where a sewerage service is available. The residential sewer access charges based on a 2.6% increase for 2021/2022 are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine Residential Sewer Access	1,467	647.00	664.00
Trangie Residential Sewer Access	363	647.00	664.00

The estimated yield from Residential Sewer Access Charges is \$1,215,120.



## Non-residential sewer access charge – Narromine and Trangie

(Sec 501 Local Government Act 1993)

Best practice guidelines for non-residential customers involve an appropriate sewer usage charge which is required for the estimated volume discharged to the sewerage system, together with an access charge based on the capacity requirements that their loads place on the system relative to residential customers. The sewer access charge for the 2021/2022 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The non-residential sewer access charges for 2021/2022, based on connection size and a 2.5% increase, are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 20mm	226	230.50	236.26
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 25mm	44	360.08	369.16
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 32mm	42	589.95	604.83
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 40mm	26	921.80	945.05
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 50mm	12	1,440.31	1,476.64
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 100mm	6	5,761.25	5,906.56

In accordance with the guideline a minimum charge of \$664.00 (Total of Annual Charge and Usage will apply). To facilitate the charging of this minimum the annual charge for non-residential properties will be removed from the rates instalment notice and will appear as a quarterly charge on the Water/Sewer Usage Account.

The estimated yield from Non-Residential Sewer Access Charges is \$172,772.

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## **Non-residential sewer usage charges – Narromine, Trangie and Rural**

*(Sec 501 Local Government Act 1993)*

Best practice guidelines for non-residential customers involves an appropriate sewer usage charge which is required for the estimated volume discharged to the sewerage system based on the capacity requirements that their loads place on the system relative to residential customers.

Council moved to sewer usage charges in accordance with the Department of Land and Water Conservation "Water Supply, Sewerage & Trade Waste Pricing Guidelines" in the 2003/04 rating year. The usage charges for 2021/2022 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2021/2022 is \$2.50 per kl.
- Minimum Charge per annum \$664.00

## **Non-residential sewer access charges – non rateable properties**

*(Schools and Churches etc)*

*(Sec 501 Local Government Act 1993)*

Council can provide Community Service Obligations (CSOs) to non-rateable properties and Council has such a scheme in place. These non-rateable properties are not subject to the access charge but are responsible for water and sewer usage charges.

The charges for 2021/2022 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2021/2022 is \$2.50 per kl.

## **Non-residential sewer access charges – multiple use properties**

*(Flats, Motels, Hotels, Caravan Parks etc)*

*(Sec 501 Local Government Act 1993)*

Best practice sewerage pricing involves a uniform annual sewerage bill for multiple use properties (flats, motels, hotels, caravan parks, etc). Council moved to sewer access charges in accordance with the Department of Land and Water Conservation "water supply, sewerage & trade waste pricing guidelines" in the 2003/04 rating year.

The charges for 2021/2022 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2021/2022 is \$2.50 per kl.
- Minimum Charge per annum \$664.00

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## Trade waste charges – non-residential (Narromine and Trangie)

(Sec 501 Local Government Act 1993)

In accordance with the NSW Framework for Regulation of Sewerage and Trade Waste, Council is required to have a Liquid Trade Waste Policy in place. The policy sets out how Council will regulate sewerage and trade waste discharges to its sewerage system and is concerned with the approval, monitoring and enforcement process for liquid trade wastes discharged to Council's sewerage system and the levying of commercial sewerage and liquid trade waste fees and charges. Council is required to put in place a Policy that has been developed to ensure the proper control of liquid trade waste and subsequently the protection of public health, worker safety, the environment, and Council's sewerage system. In addition to this, the Policy also aims to promote waste minimisation, water conservation, water recycling and bio solids reuse.

The objectives of the policy are:

- to protect public health;
- to protect the health and safety of Council employees;
- to protect the environment from the discharge of waste that may have a detrimental effect;
- to protect Council assets from damage;
- to assist Council to meet its statutory obligations;
- to provide an environmentally responsible liquid trade waste service to the non-residential sector;
- to encourage waste minimisation and cleaner production in the commercial and industrial sectors;
- to promote water conservation, water recycling and bio-solids reuse;
- to ensure compliance of liquid trade waste dischargers with Council's approved conditions;
- to provide operational data on the volume and composition of industrial and commercial effluent to assist in the operation of the sewerage system and the design of augmentations or new sewerage systems;
- to ensure commercial provision of services and full cost recovery through appropriate sewerage and liquid trade waste fees and charges.

Sewerage systems are generally designed to cater for waste from domestic sources that are essentially of predictable strength and quality. Liquid trade wastes may exert much greater demands on sewerage systems than domestic sewage and, if uncontrolled, can pose serious problems to public health, worker safety, Council's sewerage system and the environment.

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## Trade waste charges – non-residential (Narromine and Trangie) (Cont'd)

(Sec 501 Local Government Act 1993)

Liquid trade waste discharges to the sewerage system include liquid wastes from:

- business/commercial premises (e.g. beautician, florist, hairdresser, hotel, motel, restaurant, butcher, service station, supermarket, dentist)
- community/public premises (including craft clubs, schools, colleges, universities, hospitals and nursing homes)
- industrial premises
- trade activities (e.g. mobile carpet cleaner)
- any commercial activities carried out at a residential premises
- saleyards, racecourses and stables and kennels that are not associated with domestic households
- septic tank waste, chemical toilet waste, waste from marine pump-out facilities and established sites for the discharge of pan content from mobile homes/caravans to the sewerage system.

Liquid trade waste discharged to the sewerage system from industrial, commercial or other non-residential customers can impose significant costs on sewage transport and treatment facilities. To recover these costs and to ensure removal of existing significant cross-subsidies from residential customers, appropriate fees and charges are levied for liquid trade waste.

Council's liquid trade waste fees and charges may include:

- Application fee
- Annual trade waste fee
- Re-inspection fee
- Trade waste usage charge
- Septic tank and pan waste disposal charge
- Excess mass charges
- Food waste disposal charge
- Non-compliance trade waste usage charge
- Non-compliance excess mass charge and pH charge
- Non-compliance penalty.

The policy places each premises into one of four discharge classifications being

- Classification A – Low Risk – Category 1 Dischargers
- Classification B – Medium – Category 1 & 2 Dischargers
- Classification B – Medium Risk – Category 2S Dischargers and
- Classification C – High Risk – Category 3 Dischargers

The general discharge fee is calculated using the volume of waste liquid (based on water usage) and the biological and chemical makeup of the trade waste liquid.

## Trade waste charges – non-residential (Narromine and Trangie) (Cont'd)

(Sec 501 Local Government Act 1993)

The general equation is as follows:-

$$\text{Trade Waste Usage Charge (\$)} = Q \times \$*/kL$$

Where: Q = Volume (kL) of liquid trade waste discharged to sewer. \$\* = rate determined by Biological and/or Chemical content of the waste.

Furthermore complex equations are provided within the Policy where excess mass discharges have occurred or non-compliances have occurred. These are detailed in Part 3.7 of the Policy.

The Policy is applicable to all commercial and industrial premises with exemption for obtaining approval being provided for certain activities, subject to the activity meeting and maintaining minimum requirements, as detailed in Table 1 of the Policy.

The Policy is quite technical in the requirements, particularly around determining the appropriate categories, the volume of discharge, biological and chemical makeup of the discharge, as well as the calculation of the fee; however the Policy is based on the model policy produced by the Department of Water and Energy. Council adopted its Liquid Trade Waste Policy in 2016.

Liquid trade waste user charges are charged in addition to the non-residential sewer charges to applicable properties.

The trade waste charges for 2021/2022 based on a 2.6% increase are shown below:

		<b>2020/2021 CHARGE</b>	<b>2021/2022 CHARGE</b>
Category 1 Dischargers Classification A (Low Risk)	Annual Trade Waste Fee	\$102.00	\$105.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50
Category 1 & 2 Dischargers Classifications B (Medium Risk)	Annual Trade Waste Fee	\$102.00	\$105.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50
Category 2S Dischargers Classification B (Medium Risk)	Annual Trade Waste Fee	\$102.00	\$105.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50
Category 3 Dischargers Classification C (High Risk)	Annual Trade Waste Fee	\$652.00	\$669.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50

The estimated yield for the annual Trade Waste fee is \$6,930.

---

In addition, a trade waste usage charge is calculated by applying an additional discharge factor (identified as being the portion of liquid trade waste discharged into the sewer) by a specified fee per kl and apply to dischargers.

The usage charges for 2021/2022 will be calculated as follows:

- Consumption x Trade Waste Discharge Factor (TWDF) x User Charge
- The usage charge for 2021/2022 is \$2.40 per kl.

### **Domestic waste management charge – Narromine, Trangie and Tomingley**

*(Sec 496 Local Government Act 1993)*

A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available. Council has reviewed the waste management operations in order to determine the appropriate current and future costs to be included as part of the reasonable costs determination. The *Local Government Act 1993* requires that the level of charges must be based upon “reasonable costs”.

Council implemented a two tiered domestic waste management charge in 1994/1995, designed to reflect the levels of cost that are associated with varying degrees of service delivery. A tiered fee structure is considered to be the most effective method of charging for domestic waste management and is designed to fully recover all costs incurred. Council has put forward a structure which includes a 2.5% increase for Domestic Waste Management Charges for 2021/2022.

Where a dwelling has been constructed on vacant land during the current rating year, an adjustment will be made on the charges levied for that land. ie: an apportionment of the vacant charge on a daily basis multiplied by the number of days up to the time the dwelling is completed and a charge for services from the completion date of the dwelling multiplied by the number of days remaining in current year.

Where additional Domestic Waste Management services are requested the charge shall be equivalent to the current annual charge levied, for the first Domestic Waste Service, apportioned for the number of days remaining in the rating year. Where additional Domestic Waste Services are already provided the charge shall be equivalent to the current annual charge levied for each service provided.

The waste collection areas are shown on the attached maps.

The Domestic Waste Management Service Charges for the 2021/2022 year includes a 2.5% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Domestic Waste Management Charge	2,135	395.00	405.00

The estimated yield for Domestic Waste Management Charge is \$864,675.

### Recycling services – Narromine, Trangie and Tomingley (Sec 501 Local Government Act 1993)

Council has joined forces with Dubbo Regional Council to provide a fortnightly recycling service. This service allows residents to recycle more resulting in a reduction in waste having to be disposed of to landfill. This service allows maximum recovery of resources and helps reduce greenhouse gas emissions. These fees are charged on the basis of each occupied residential and commercial property.

The recycling service will be provided to residents within the current collection area in Narromine, Trangie and Tomingley. The cost of providing the recycling service will be a separate charge and will be applied across rateable properties in Narromine, Trangie and Tomingley in addition to any waste collection charge including the unoccupied waste management charge.

The Recycling Service Charges for the 2021/2022 rating year includes a 2.8% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Recycling Service – Domestic (Sec 496 Local Government Act 1993)	2,047	105.00	108.00
Recycling Service – Other (Sec 501 Local Government Act, 1993)	303	105.00	108.00

The estimated yield from the Recycling Service is \$253,800.

### **Unoccupied domestic waste service – Narromine, Trangie and Tomingley**

*(Sec 501 Local Government Act 1993)*

All rateable land that is situated within the area in which a domestic waste management service can be provided whether occupied land or vacant land, must be subject to an annualised section 501 charge.

The Unoccupied Domestic Waste Charge for the 2021/2022 rating year includes a 3.3% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE	2021/2022 SERVICE CHARGE
Waste Management – Unoccupied	134	90.00	93.00

The estimated yield from Unoccupied Domestic Waste Service Charge is \$12,462.

### **Waste depot charge – Rural ratepayers only**

*(Sec 501 Local Government Act 1993)*

Council currently provides waste management facilities for all ratepayers in the Shire. The rural ratepayers pay a small percentage of what the Narromine, Trangie and Tomingley residential and commercial ratepayers are charged as their contribution to the running expenses of waste facilities. It is proposed that rateable rural properties, with the exception of Crown land licences and leases, be charged \$93.00 per annum for this service. Crown land licences and leased properties will be exempt from the waste depot charge if the following conditions are met:

- Licences (pump sites) and leases for land areas under 10ha.
- The licence/lease is held in the same name or company name for an existing property categorised as farmland or rural residential.

The estimated yield from the Waste Depot Charge is \$96,813.

### **Commercial waste management charges – Narromine, Trangie and Tomingley**

*(Sec 501 Local Government Act 1993)*

Council will levy a charge for commercial waste management for commercial properties in Narromine and Trangie in accordance with Section 501 of the *Local Government Act 1993*. These fees are charged on the basis of each property serviced multiplied by the number of services provided.



### Commercial waste management charges – Narromine, Trangie and Tomingley (Cont'd)

(Sec 501 Local Government Act 1993)

The Commercial Waste Management Service Charge for the 2021/2022 rating year includes a 2.5% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Waste Management – Commercial	495	400.00	410.00

The estimated yield from the Commercial Waste Management Charge is \$202,950.00.

### Food and Organics Collection - Residential Properties (FOGO)

Council introduced a weekly Food and Organics Collection Service to stand alone residential properties in Narromine, Trangie and Tomingley from 1 July 2018. It is proposed to increase this charge by 3.5% for the 2021/2022 rating year.

Council will grant a \$50.00 concession (\$12.50 per quarter) to eligible pensioners towards the cost of this service. The full cost of this concession will be subsidised by Council.

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Food and Organic Collection	2,030	84.00	87.00

The estimated yield from the Food and Organics Collection Charge is \$176,610. The estimated cost of the pensioner concession will be \$21,500.

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## Stormwater levy

(Sec 496A Local Government Act 1993)

### Charge Methodology

The *Local Government Act 1993* provides Council with the ability to make and levy a charge for the provision of stormwater management services for each parcel of rateable land for which the service is available. Council has a large capital works program to complete for stormwater in each of the three towns within the shire. This levy enables significant works to be funded over the next ten year program. Council will endeavour to ensure equitable distribution of stormwater management services over time.

### Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the *Local Government Act 1993*.

In addition, the following properties are also exempt from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the *Housing Act 2001* or the *Aboriginal Housing Act 1998*
- Vacant Land, as in land containing no buildings, car parks or large areas of material such as concrete (i.e., no impervious surfaces)
- Rural residential or rural business land (i.e., land not located within a village, town or city)
- Land belonging to charities and public benevolent institutions

Councils are also not to levy the charge on properties where they do not provide a stormwater management service.

### Properties categorised as Residential

A flat charge of \$25.00 is to be charged against each eligible assessment categorised as Residential within the urban stormwater catchment. As the cost of managing stormwater runoff from impervious surfaces is usually less per residential strata lot than for standard residential property, a flat charge of \$12.50 will be charged against each eligible Strata unit within the urban stormwater catchment.

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## Properties categorised as Business

A stormwater Management Service Charge is to be charged against eligible assessment categorised as business within the stormwater catchment area based on the following criteria –

- \$25 for all lots with an area below 1,200 m<sup>2</sup>
- \$50 for lots with an area greater than or equal to 1,200 m<sup>2</sup> and below 5,000 m<sup>2</sup>
- \$100 for lots with an area greater than or equal to 5,000 m<sup>2</sup> and below 10,000 m<sup>2</sup>
- \$375 for lots with an area greater than or equal to 10,000 m<sup>2</sup>

## Exemptions to Properties categorised as Business

All properties zoned RE1 and RE2 (Private Recreation) will be exempt from this charge as they have large areas of open space and limited impervious surfaces.

## Discounts or Rebates

No discounts or rebates are to be allowed against this charge.

## Apportionment of Charges

Where a dwelling has been constructed on vacant land during the current rating year, an adjustment will be made on the charges levied for that land. ie: an apportionment of the stormwater charge on a daily basis multiplied by the number of days from the completion date of the dwelling multiplied by the number of days remaining in current year.

The estimated yield from the Stormwater Levy Charge is \$52,387.50

## Hardship Policy

Council has adopted a Hardship Policy for those ratepayers that are experiencing difficulty with payment of rates, charges and/or fees. The Policy and associated application form can be located on Council's web site: <http://www.narromine.nsw.gov.au>

## Fire and Emergency Services Levy

In 2017 the NSW Government abolished the ESL levy paid on top of insurance premiums with a new FESL calculated on unimproved land values. The new scheme relied on Councils to collect the FESL on behalf of the NSW Government from its rate payers.

The NSW Government now charges this annual charge (FESL) to Councils but due to community feedback deferred the ability for Councils to charge ratepayers. An announcement regarding this reform will be made following further community consultation.

The annual charge to Council for the 21/22 financial year is \$338,029.03 (20/21 \$451,994.95).

## National Competition Policy

Council has adopted the principle of 'competitive neutrality' to its business activities as part of the national competition policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 Government Policy statement on the "Application of National Competition Policy to Local Government".

The "Pricing & Costing for Council Businesses a Guide to Competitive Neutrality" issued by the Office of Local Government in July 1997 has also been adopted. The pricing & costing guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and include taxation equivalents; council subsidies; return on investments (rate of return); and dividends paid.

For the purpose of the National Competition Policy the following activities of Council are regarded as "business activities":

Category 1 Businesses (Operating turnover \$2m and above)

- Narromine Shire Council Water Supply

Comprising the whole of the operations and assets of the water supply systems servicing the towns of Narromine, Trangie and Tomingley.

Government policy requires that subsidies provided to customers and the funding of those subsidies must be explicitly disclosed. Subsidies occur where council provides services on a less than cost recovery basis.

This option is exercised on a range of services in order for council to meet its community service obligations. Accordingly, Subsidies disclosed (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by the council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported Business Activity in Councils Long Term Financial Plan.

## Rounding

Some charges in this Policy have been rounded to the nearest dollar.

### Statement of borrowings

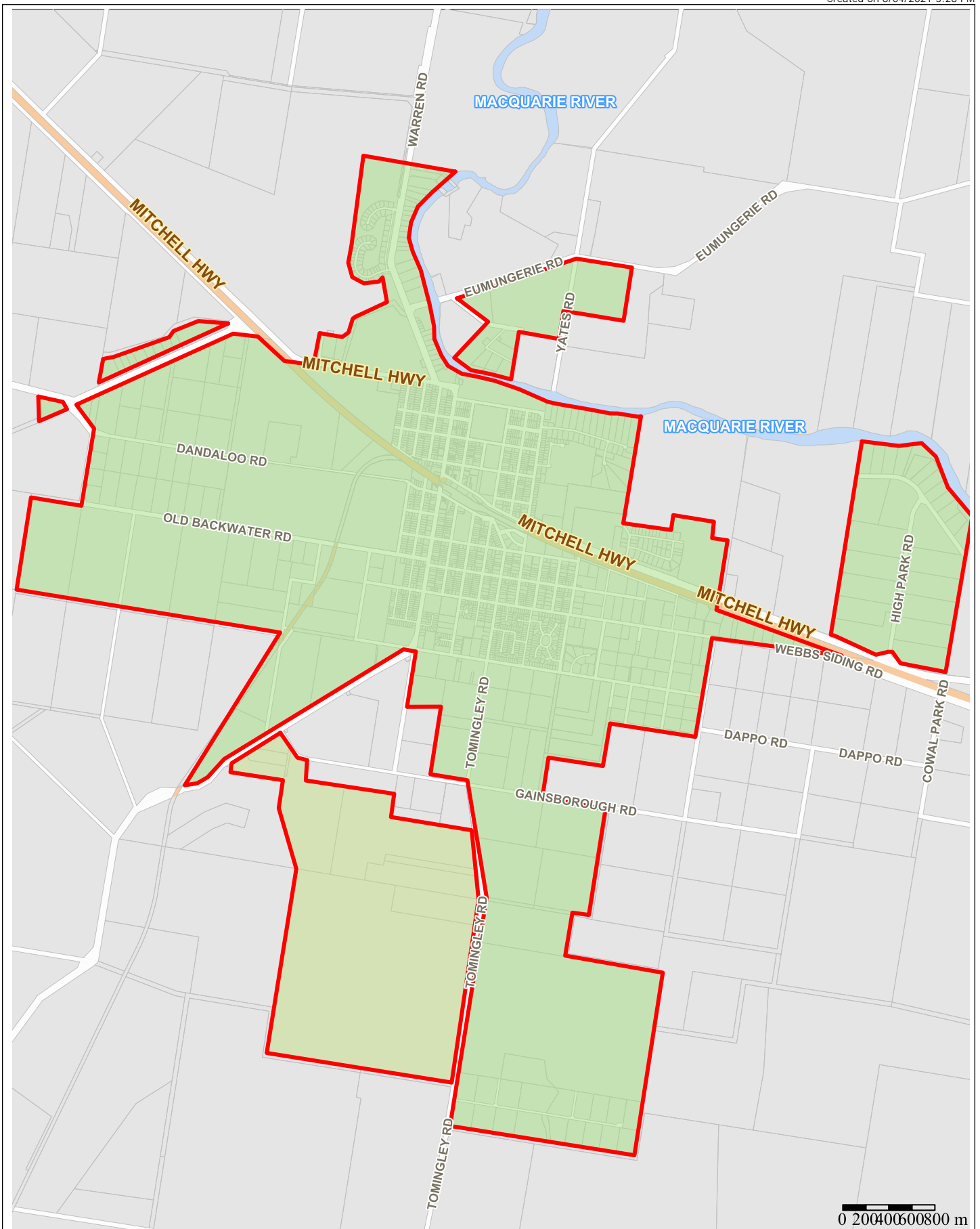
Council has included proposed new borrowings for the 2021/2022 financial year of:

\$1,100,000    Dappo Road residential land development

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# Appendix 1

## Garbage Collection Areas



Narromine Shire Council  
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**Narromine Waste Collection Area**

Map Scale: 1:44000 at A4



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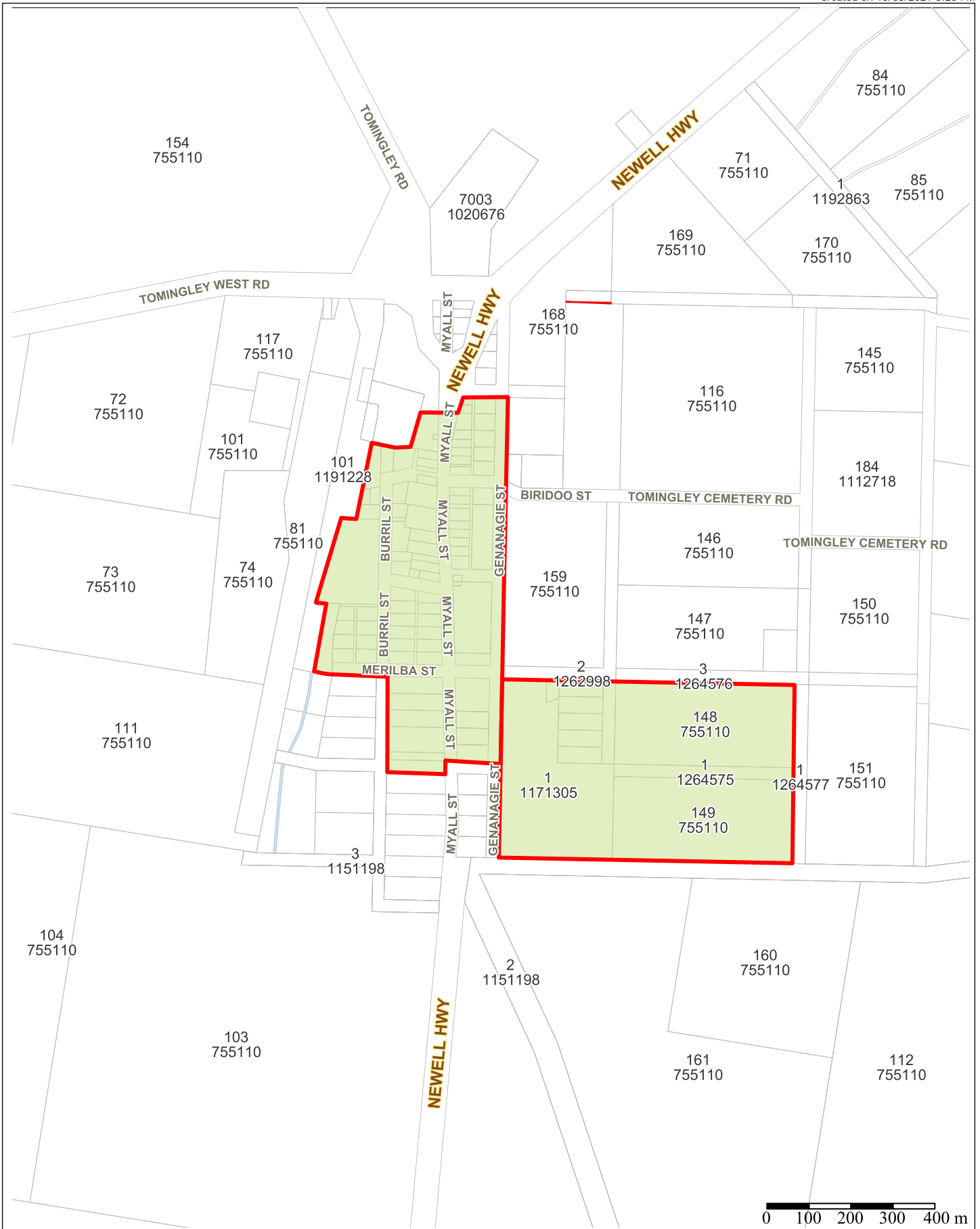
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# Trangie Waste Collection Area

Map Scale: 1:20366 at A4





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# Tomingley Waste Collection Area

Map Scale: 1:12352 at A4

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## Appendix 2

### Ratings Maps



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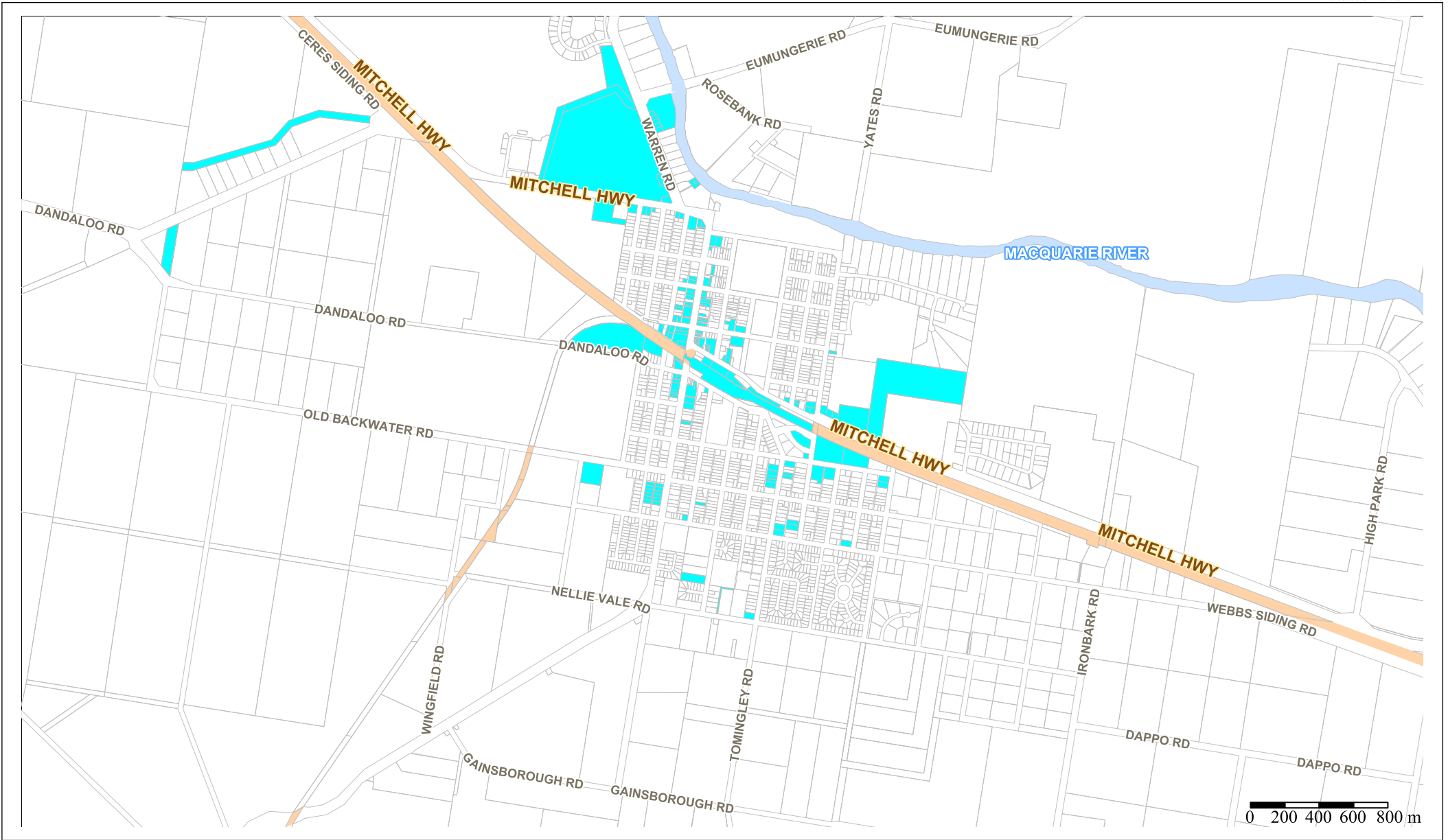
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## Business - Industrial Estate

Map Scale: 1:6958 at A4



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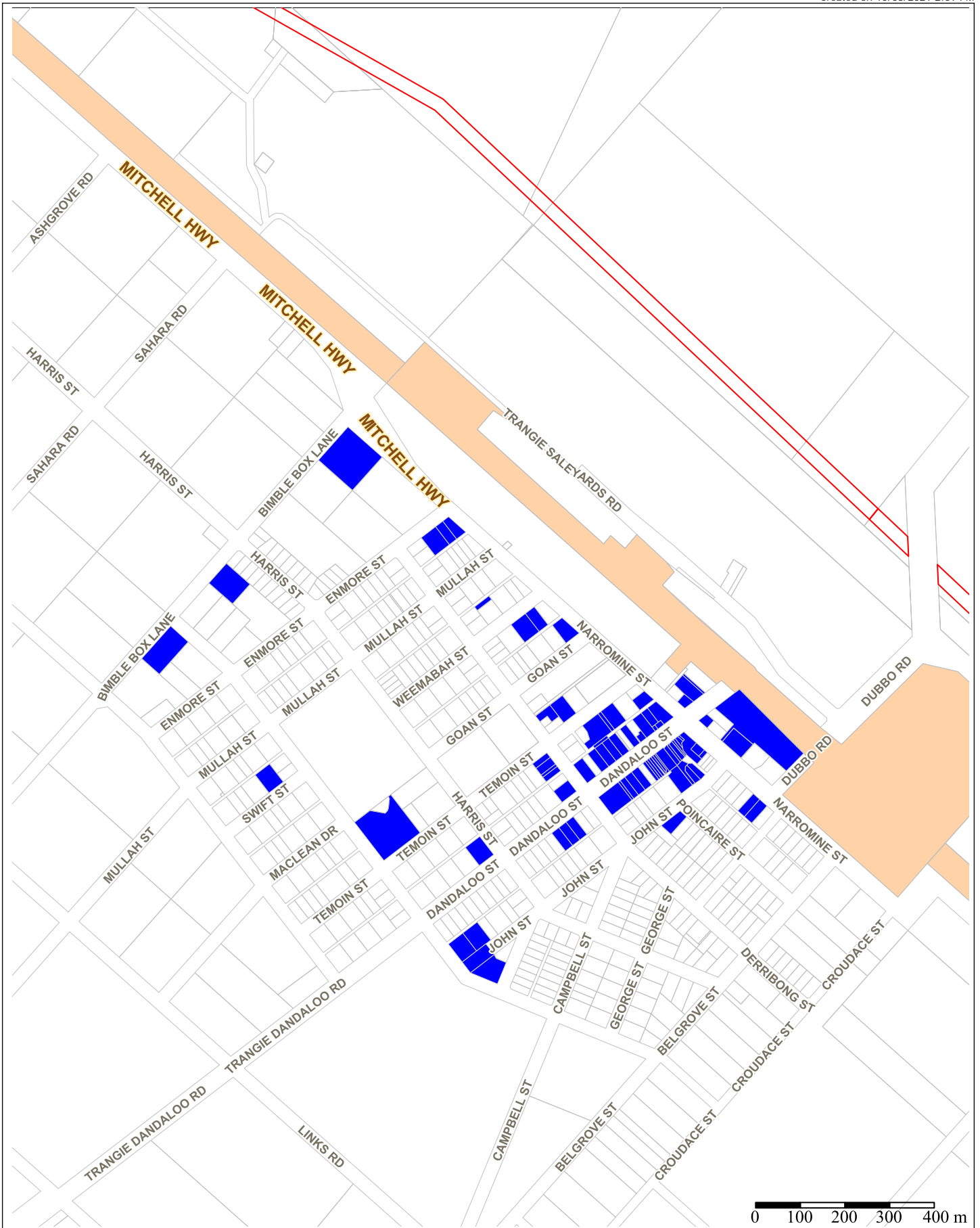
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Date: 10/03/2021

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## Business - Narrormine

Map Scale: 1:29892 at A4



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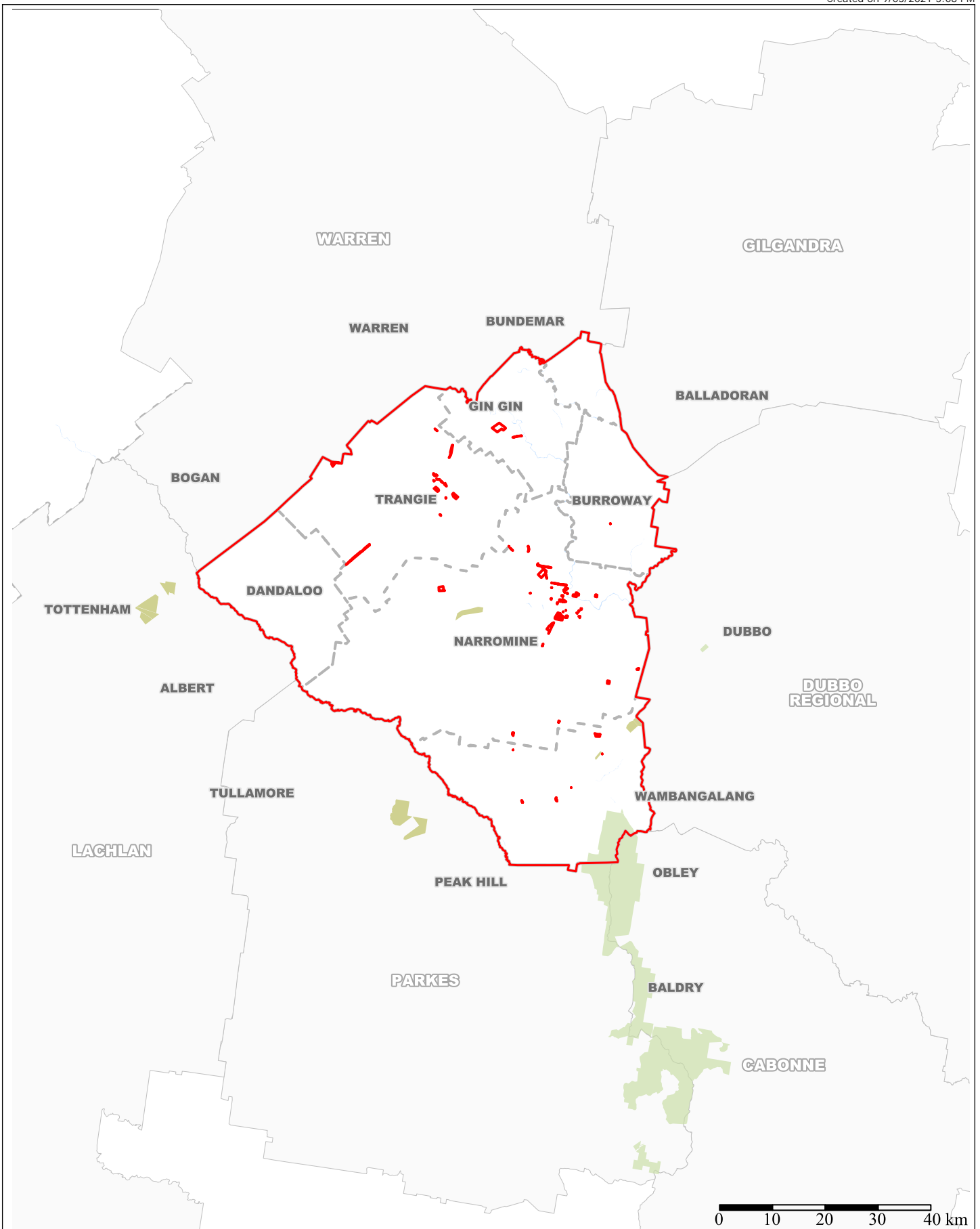
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**Business - Trangie**

Map Scale: 1:11352 at A4



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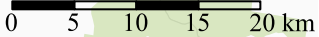
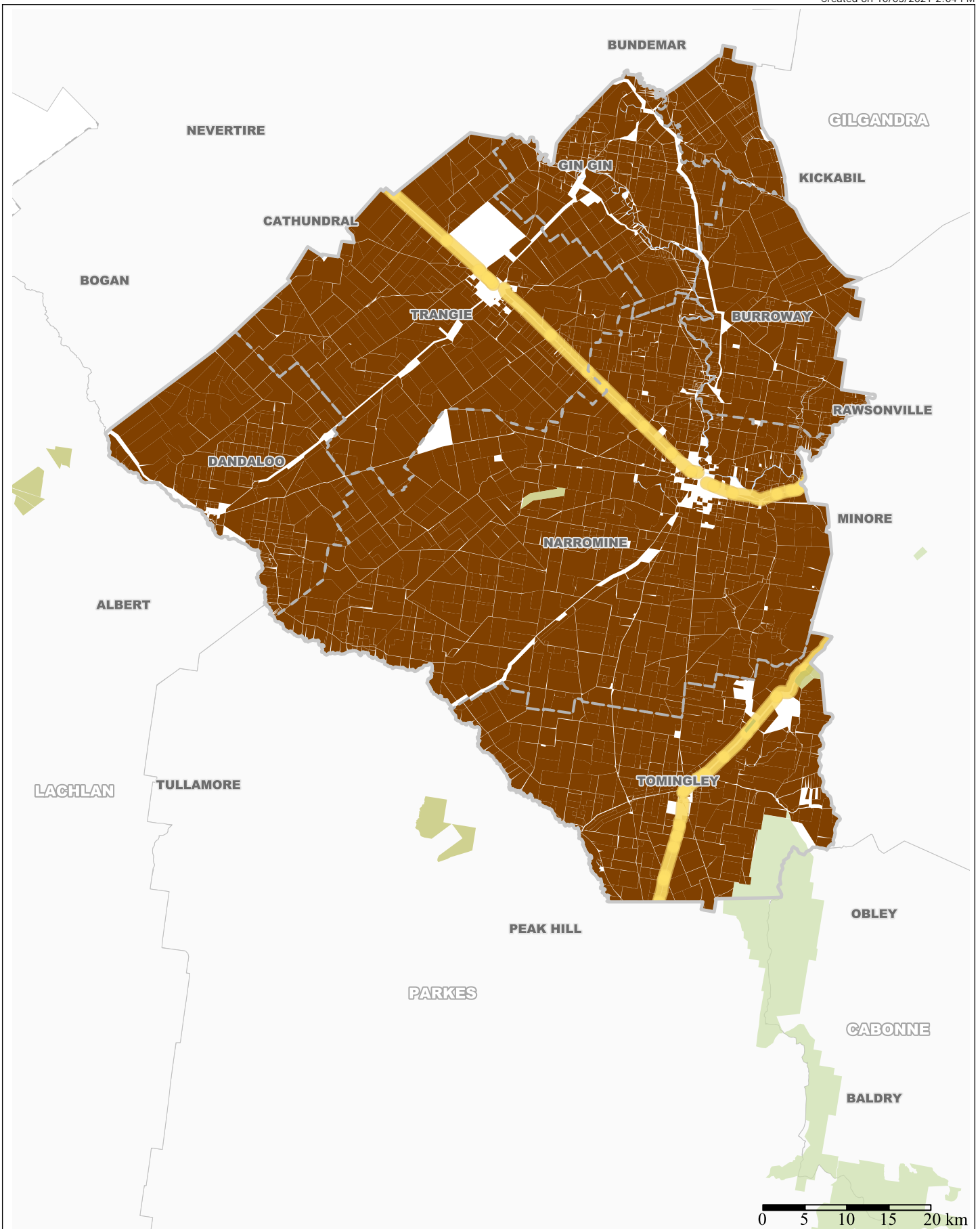
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**Business**

Map Scale: 1:968234 at A4



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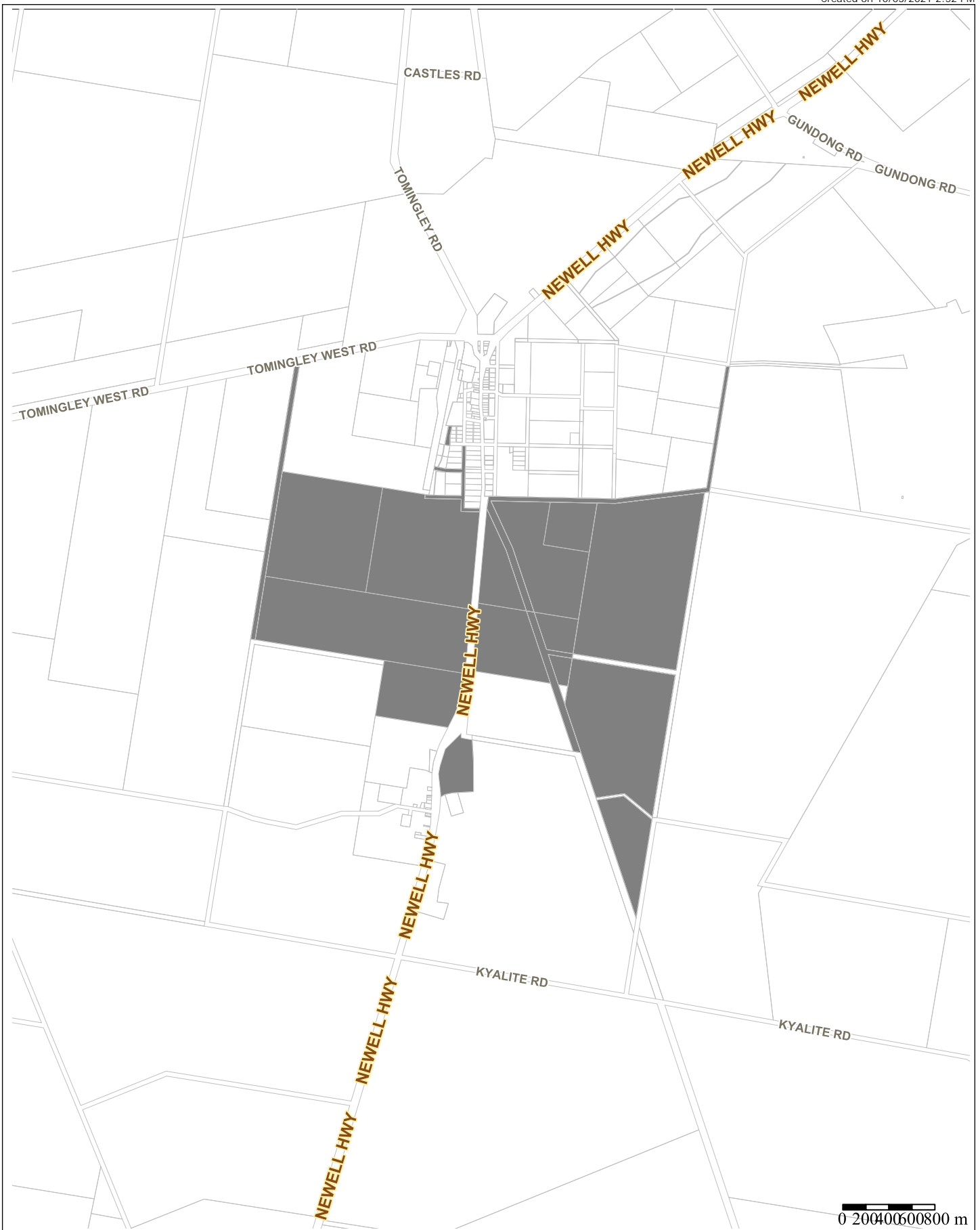
Drawn By: Jeanette Coen

Projection: GDA94 / MGA zone 55

Date: 10/03/2021 2:04 PM

**Farmland**

Map Scale: 1:603210 at A4



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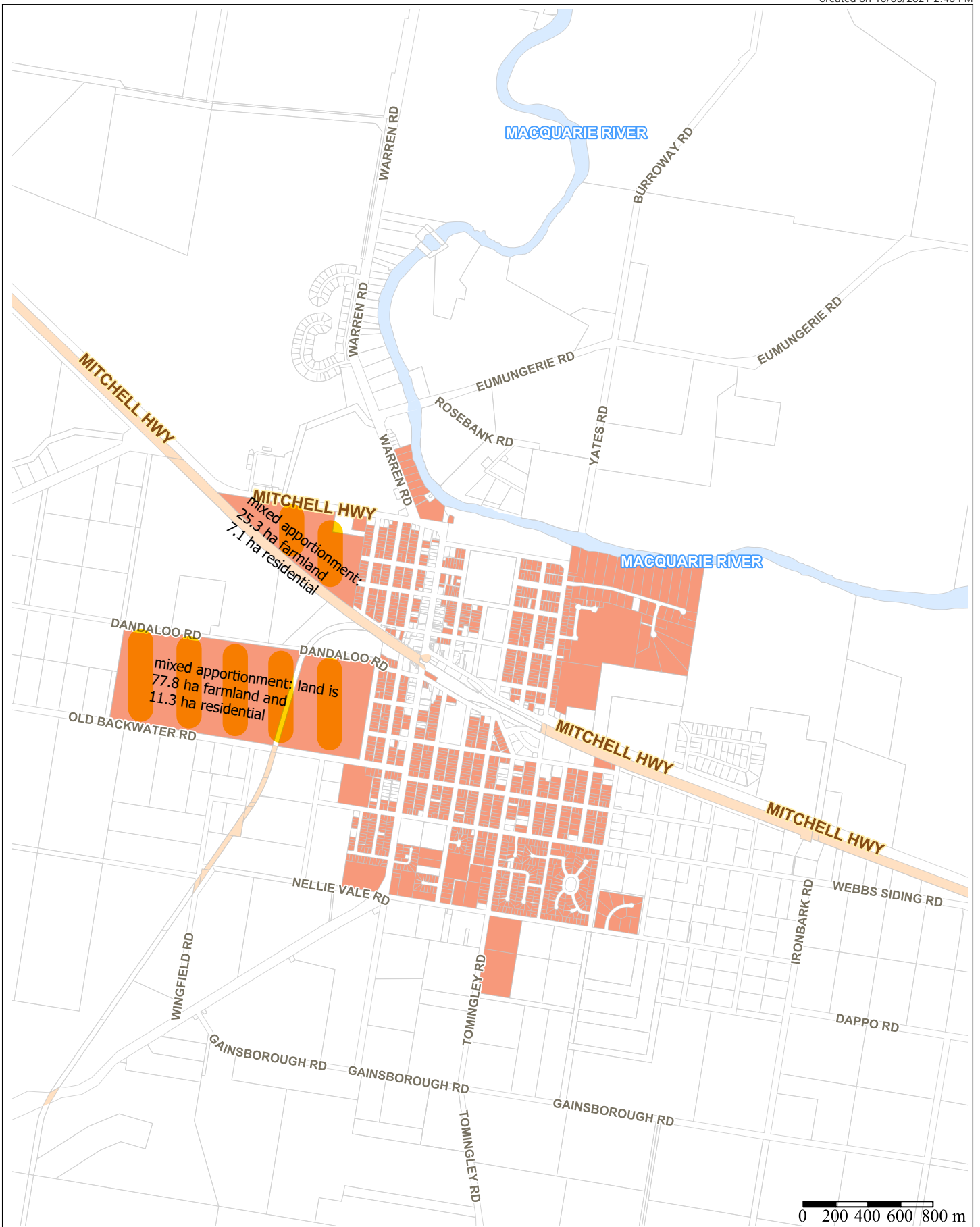
Projection: GDA94 / MGA zone 55

Date: 10/03/2021 2:52 PM

**Mining**

Map Scale: 1:44340 at A4





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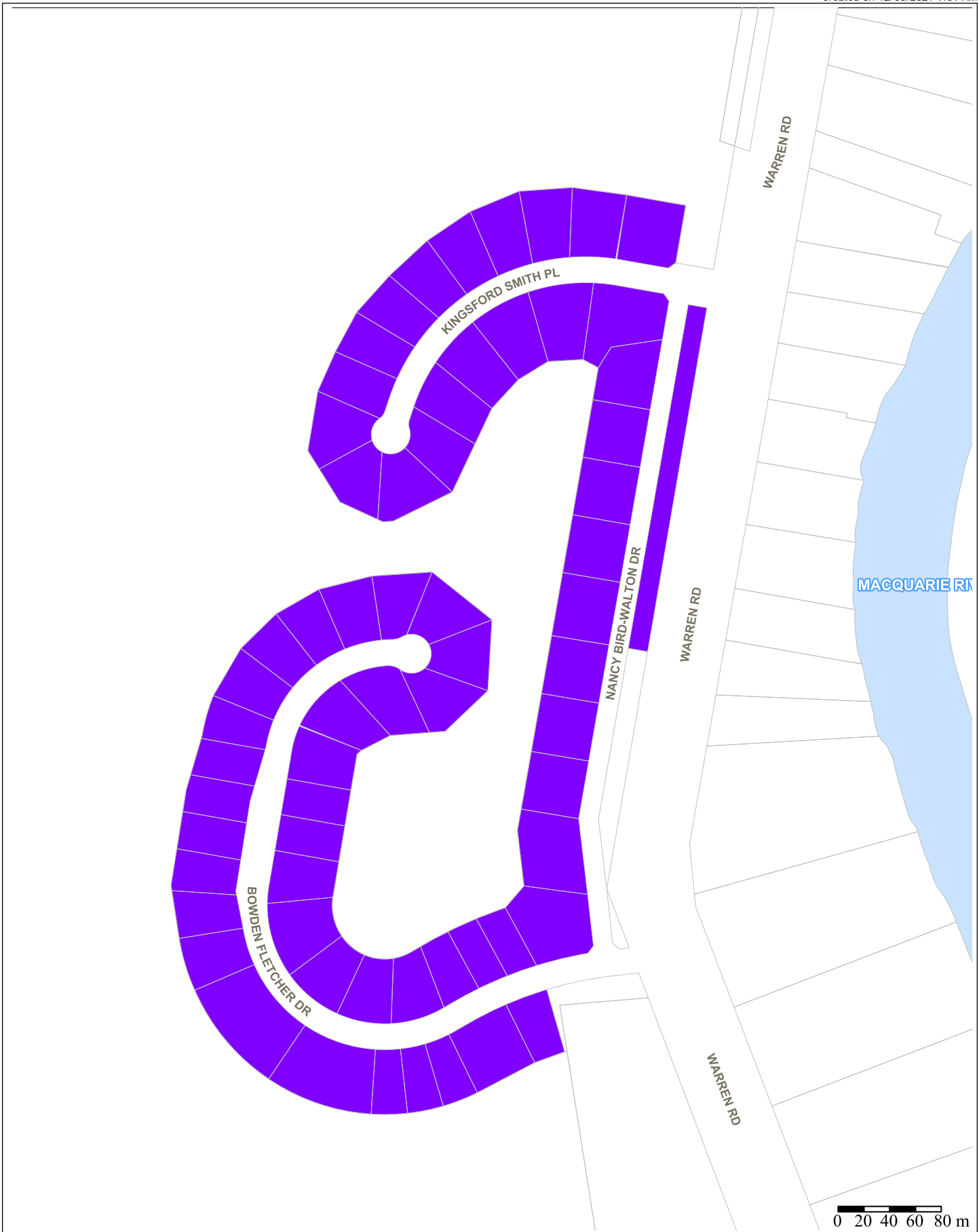
Date: 10/03/2021 2:40 PM

**Residential - Narramine**

Map Scale: 1:31105 at A4



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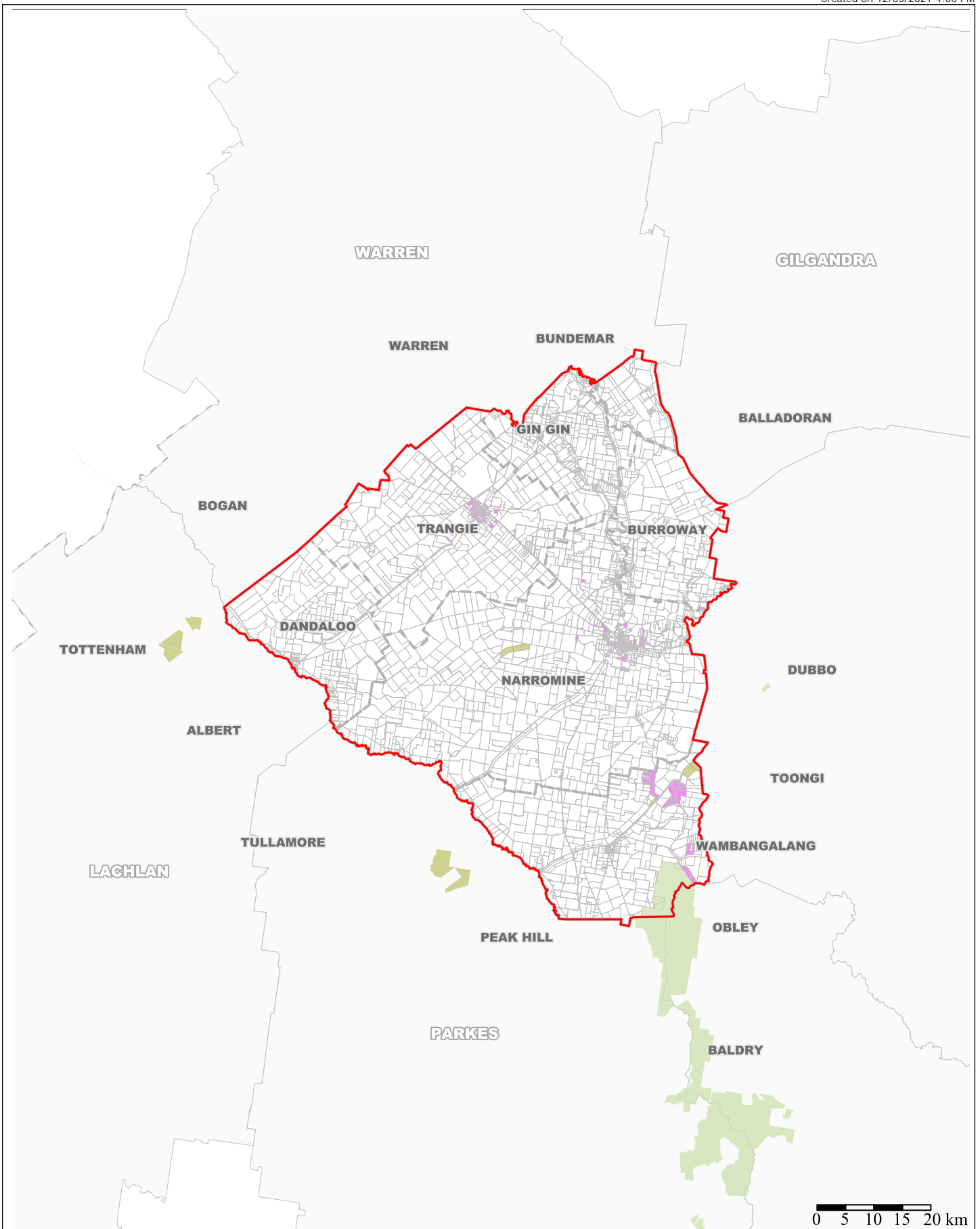
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Projection: GDA94 / MGA zone 55

Date: 12/03/2021 9:09 AM

**Residential - Skypark**

Map Scale: 1:3956 at A4



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Drawn By: Jeanette Coen

Projection: GDA94 / MGA zone 55

Date: 12/03/2021 4:00 PM

# Residential

Map Scale: 1:906540 at A4



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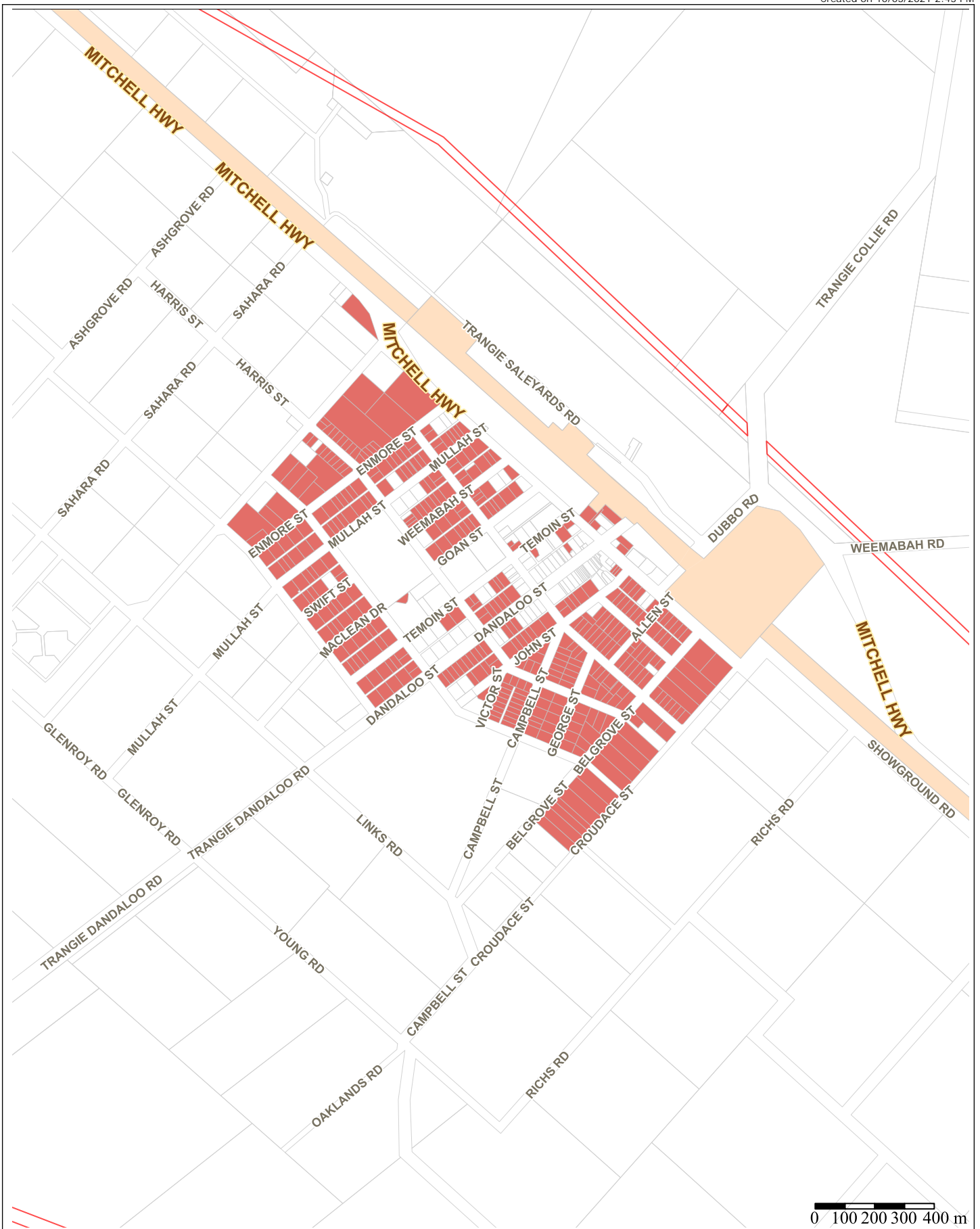
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Projection: GDA94 / MGA zone 55

Date: 10/03/2021 3:05 PM

# Residential - Tomingley

Map Scale: 1:7473 at A4



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Projection: GDA94 / MGA zone 55

Date: 10/03/2021 2:43 PM

## Residential - Trangie

Map Scale: 1:17372 at A4